

SOC1274 Charitable Services, Intro.

Course Syllabus

COURSE REQUIREMENTS

This is an introductory course. All students are eligible to enroll.

COURSE DESCRIPTION

Many experts agree that giving adds to personal happiness. That is why people have dumped buckets of ice water on their heads, donated their time to build houses, or volunteered their money to worthwhile causes.

In this course, we will discuss the history of charitable giving. We will examine notable individuals throughout history who are known for their contributions to others. We will see how charities are being used today to do good. Students will learn how they can donate their time, money or other valuable resources to worthwhile effect.

LEARNING OBJECTIVES

Charitable Services, Intro is an overview of charitable organizations. It differentiates charities from other non-profit organizations. It analyzes the reasons people engage in charitable giving and explores the many avenues available to do so. By the end of this course the student will:

- Understand some of the history of charitable giving
- Discuss the principles behind charitable giving
- Learn how to develop a culture of giving
- Be able to differentiate between charitable organizations and other non-profit organizations
- Analyze the effectiveness of charities in accomplishing their stated goals
- Discuss the impact charitable organizations have on society
- Explore ways to engage in charitable giving

ATTENDANCE

Attendance is mandatory for all students. Excellent attendance is imperative for mastery and application of the information dispensed. Whether you are sitting at a desk in a classroom or attending via Skype, your attendance is vital to your success. Late arrivals are distracting and disrespectful. Please refrain from being tardy. Grades will be affected by absences and tardiness. Participation in class is a prerequisite. You learn from lectures, discussions and presentations.

CLASSROOM BEHAVIOR

Students are expected to treat all persons with respect. We should all conduct ourselves in a courteous and responsible manner. Be considerate, you can disagree, don't insult.

Please set all your electronic devices to silent during class so as not to be a disturbance to others in the class.

TUTORIAL ASSISTANCE

We maintain an open-door policy for our students. We are absolutely willing to discuss any matter that may arise during the course. If you have any questions, problems, or need help with the course material, we urge you to reach out as soon as the issue arises. If you want to contest a grade, you must do so within 48 hours and put it in writing. Please ask your student advocate for help. If you do not have a student advocate send an email to: tutordept@usilacs.org.

NON-DISCRIMINATORY STATEMENT

All students regardless of age, race, gender, religion, physical disability, class, etc., shall have equal opportunity without harassment in this course. Any problems with or questions about harassment can be discussed confidentially via email at: hr@usilacs.org.

DRESS CODE

For students enrolled who are attending in a classroom or via Skype, please be sure you are dressed modestly and respectfully. Please refer to www.merriam-webster.com/dictionary/business%20casual. NO short shorts or skirts. Avoid low-cut tops. We want to present ourselves in a dignified manner at all times.

NETIQUETTE

- Always read through all the comments of the class before responding. This will avoid duplicating comments or questions asked.
- Avoid language that could be offensive. All profanity is strictly prohibited. Remember that using all caps when replying online signifies shouting. This would be rude and combative.
- Be sensitive to the fact that there will be fellow students from all parts of the world with many differing backgrounds and languages. Remember that slang and idioms will most likely be misconceived and/or misinterpreted. These should be avoided.
- Respect others views or opinions.
- Be thoughtful of the privacy of others. Ask permission before sharing email addresses or other personal information.
- Do not forward inappropriate material such as: virus warnings, chain letters, jokes, etc. The sharing of pornographic material is strictly prohibited.
- Use good spelling and grammar. Avoid using texting shortcuts.
- Strive to compose your comments in a positive, supportive and constructive manner at all times.

Any of these offenses will be dealt with by the school disciplinary committee.

ADA ACCOMMODATIONS

All reasonable accommodations will be provided for students with disabilities. Any student attending USILACS who needs an accommodation due to a chronic challenge (i.e. blindness, deaf or hard of hearing, mobility issues, psychological, or learning disability), register with:

USILACS Registrar's Office
1221 Brickell Ave.
Miami, FL 33131
1-305-330-2202
registrarsoffice@usilacs.org

ACADEMIC DISHONESTY/CHEATING

We encourage collaborating with others, either in person or online, to study and learn. When you complete your assignments or your exams, however, the wording has to be your own.

Plagiarism is the theft of someone else's work and ideas. You are permitted to cite or even quote someone else, however you must properly cite them. There are two accepted ways of doing this. They are known as Modern Language Association (MLA) or American Psychological Association (APA). You can visit www.citationmachine.net for help in correctly citing information.

As a school that strives to maintain high moral standards, we strongly caution our students to be ethical and honest. Endeavor to be honest in conducting yourself in regard to any coursework you accomplish or exams you may take. Cheating is a dishonest practice.

REFERENCE MATERIALS

The vast majority of textbooks are outdated by the time they are published. USILACS education programs are not based upon outdated printed textbooks. USILACS programs are based on the most accurate and reliable knowledge available; specifically, up-to-date vetted internet-based information.

For those who would like some reference or Internet search recommendations, we would recommend the following:

Tracking Charity, a global investigative project - a series of articles. Amy Costello.
Public Radio International (online)
Givewell. Nonprofit web site dedicated to identifying the best charitable opportunities.

MINIMUM REQUIRED SUPPLIES

All students will need all of the following:

- Computer with camera, microphone, and speakers.
- Skype installed on the computer with an active Skype account.
- Internet
- Printer
- Notebook paper
- Pens/pencils

If the student does not have a computer or internet, there will be some available for use at the school in the computer lab.

GRADING SYSTEM

There will be three tests throughout the course. Each test will count for 33.3% of the final grade.

Grade	Percentage	Grade Point
A+	99	4.0
A	97	3.8
A-	94	3.7
B+	89	3.3
B	85	3.0
B-	81	2.7
C+	77	2.3
C	73	2.0
C-	69	1.7
D	66	1.0
F	59	0.0

All students must earn at least a “D” in order to pass the class.

ASSIGNMENTS

Historical Essay -

Write a 2,000-word historical essay about an individual or organization that was known for charitable giving. Detail their motivation forengaging in this work, the scope of their volunteerism and it's impact on the community.

Expository Report -

Write a 4-page report on a charitable organization that has faced difficulties in accomplishing it's stated mission. What adjustments did they make in order to succeed? Give suggestions designed to improve its operations.

Oral Report -

Investigate a charitable or volunteer opportunity that you would like to participate in. Tell the class your motivation for participating and what you would need to do to make yourself available.

WEEKLY ASSIGNMENTS

Week 1	Overview of course and coursework Introduction: The motivation for giving
Week 2	History of Charitable Giving
Week 3	Principles of Charitable Giving
Week 4	The Culture of Giving <i>Essay Due</i>
Week 5	<i>Video review and Exam</i>
Week 6	Charitable Organizations vs Non-Profit Foundations
Week 7	Analyzing Charitable Organizations

Week 8	Improving the Effectiveness of Charities at Accomplishing their Mission <i>Report Due</i>
Week 9	<i>Video review and Exam</i>
Week 10	Modern Day Charitable Giving
Week 11	Disasters and Charitable Giving
Week 12	Avenues to Engage in Charitable Giving Today <i>Oral Report Due</i>
Week 13	<i>Video review and Final exam</i>